

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLETION REPORT

Center Name: AM2PM Childcare Learning Center	Center ID#: 13AM20001	County: Monmouth
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Address: 1000 Route 36	City: Hazlet	Zip Code: 07730	Email: rnk8@aol.com
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Phone: (732) 264-3200	Fax:	Initial Inspection: 3/24/2015	License Status: R- 10/11/2017
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Due Date(s):*	4/24/2015	5/8/2015	5/26/2015	6/19/2015	7/20/2015	8/3/2015
Date(s) Reinspection:	4/24/2015	5/12/2015	6/5/2015	7/6/2015	7/20/2015	8/7/2015
Due Date(s):*	8/21/2015	9/3/2015	10/15/2015	11/20/2015	12/9/2015	2/5/2016
Date(s) Reinspection:	8/20/2015	9/15/2015	10/20/2015	11/25/2015	1/5/2016	2/12/2016
Due Date(s):*	3/14/2016	4/14/2016	5/16/2016	6/23/2016	7/7/2016	
Date(s) Reinspection:	3/15/2016	4/15/2016	5/23/2016	6/23/2016	7/15/2016	
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Center is in compliance with requirements as of: 7/15/2016 **Reinspection occurs on or soon after due date*

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Renewal ☐ Initial ☐ Monitor ☐ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☒ Complaint # 196,371,725

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
8/20/2015	3/15/2016	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

4/24/2015	6/5/2015	<input checked="" type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
3/24/2015	3/24/2015	<input checked="" type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes: Based on a complaint

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
4/24/2015	5/12/2015	<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
5/12/2015	5/12/2015	<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes: Infant room had 12 children, room is only licensed for 11 children.

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
3/24/2015	7/6/2015	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

Note: If number is checked, see attachment page(s) for clarification.

4/24/2015	9/15/2015	<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
4/24/2015	6/5/2015	<input checked="" type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
4/24/2015	6/5/2015	<input checked="" type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

11/25/2015	1/5/2016	<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

8/20/2015	3/15/2016	<input checked="" type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

		<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

3/24/2015	2/12/2016	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
3/24/2015	6/5/2015	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

		<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
3/24/2015	6/5/2015	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

3/24/2015	6/5/2015	<input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
5/12/2015	6/5/2015	<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
3/24/2015	6/5/2015	<input checked="" type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

4/24/2015	5/12/2015	<input checked="" type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

9/15/2015	1/5/2016	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
8/20/2015	7/15/2016	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes: Repair blinds in classroom 1.

4/24/2015	7/20/2015	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

M. Sanfilippo

Lisa Bellach - 4/24/15, 5/12/15

L. Bellach and H. Iurato 7/15/16

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
10	3/24/2015	4/24/2015	Ensure sippy cups are removed from the table after meal/snack time. During inspection, a child was observed drinking from another child's sippy cup that was left on the table.	Delete
10	3/24/2015	4/24/2015	Ensure noses are wiped as necessary.	Delete
30	3/24/2015	6/5/2015	Based on a complaint, retrain staff on maintaining staff/child ratios. Develop an action plan to ensure adequate staff/child ratios are maintained at all times.	Delete
34	3/24/2015	8/7/2015	Wash and disinfect mouthed toys after each use. During inspection, a staff member was observed taking a mouthed toy out of a child's mouth and putting it back into the bin on the shelf with the rest of the toys.	Delete
36	3/24/2015	5/12/2015	Ensure staff wash their hands after wiping noses.	Delete
501	3/24/2015	5/12/2015	Lack of supplies- Ensure tissues are replenished as needed. During inspection, children's noses were being wiped with paper towels.	Delete
3	4/24/2015	6/5/2015	Ensure staff know how many children are in their care.	Delete
12	4/24/2015	6/5/2015	Provide an alternate activity for children who have rested for 30 minutes and do not need more rest.	Delete
14	4/24/2015	6/5/2015	Ensure infants are not inactive for more than 30 minutes, this includes time in swings.	Delete
34	4/24/2015	6/5/2015	Ensure staff wash tables before each meal.	Delete
36	4/24/2015	5/12/2015	Ensure staff wash hands after assisting a child toileting or diapering.	Delete
36	4/24/2015	6/5/2015	Ensure staff wash hands before serving food.	Delete
46	4/24/2015	5/12/2015	Ensure children being changed are not able to access diaper cream.	Delete
46	4/24/2015	5/12/2015	Ensure in the infant room the diaper cream is not left at a height that is accessible to crawling children.	Delete
50	4/24/2015	7/20/2015	Through out the center ensure all bucket seats have straps.	Delete
502	4/24/2015	5/12/2015	Lack of supplies - Ensure paper towels are replenished. During inspection children were drying their hands with toilet paper.	Delete
503	5/12/2015	6/5/2015	Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.	Delete
504	5/12/2015	6/5/2015	Repair/replace sleeping equipment that is in disrepair.	Delete
505	5/12/2015	6/5/2015	Provide sheets for sleeping equipment.	Delete
4	5/12/2015	5/12/2015	Based on complaint, maintain required staff ratios. At time of inspection classrooms were within ratio.	Delete
506	5/12/2015	5/12/2015	Based on complaint, notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention; Report other injuries by end of the day. At time of inspection review of accident reports show notification was timely.	Delete
507	5/12/2015	5/12/2015	Based on complaint, maintain accident log that includes; name of child; date; time; location; description of accident/injury; witness; type of first aid used; treatment/consultation by doctor; time of notification to parent. At time of inspection accident reports were reviewed and contained required information.	Delete
30	5/12/2015	6/5/2015	Based on complaint, Retrain staff on center's policies and procedures for: maintaining staff/child ratios and adequate procedures when incidents occur at the center. Develop a plan of action to ensure adequate procedures are taken when an incident occurs at the center.	Delete
10	6/5/2015	7/6/2015	Recite: Ensure noses are wiped as necessary.	Delete
508	6/5/2015	8/20/2015	Remove cribs from room 3 as they are not being used.	Delete
509	6/5/2015	7/6/2015	Ensure all bottles are labeled with name and date.	Delete
510	6/5/2015	8/20/2015	Ensure water temperature does not exceed 110 degrees Fahrenheit. At time of inspection temperature was 119.5 degrees Fahrenheit.	Delete
3	7/20/2015	8/20/2015	Recite: Ensure staff know how many children are in their care at all times.	Delete
4	8/7/2015	8/20/2015	Recite: At time of inspection infant room was out of ratio, there were 9 children to 2 staff members.	Delete
50	8/7/2015	11/25/2015	Recite: Through out the center ensure all bucket seats have straps.	Delete
2	8/20/2015	3/15/2016	Based on a complaint. The center needs to create an action plan for when there is one staff member in classroom 1. The plan is to include how the children will be supervised when the 1 staff member is in the classroom and needs to change diapers, assist a child with toileting and assist children with hand washing.	Delete
512	8/20/2015	9/15/2015	Based on a complaint. The center needs to ensure that an accident log that includes the name of the child, date, time, location, description of accident/injury, witnesses, type of first aid used, treatment/consultation by doctor, and time of notification to parent is maintained on site and updated as required.	Delete
24	8/20/2015	6/23/2016	Based on a complaint. The center needs to ensure that the director/director designee is available during operating hours of the center. The co-directors need to log their hours indicating when they are working in the director capacity at the center. If both are not available hours need to be logged for the director designee with the name of the staff member who is taking on that role.	Delete
34	9/15/2015	5/23/2016	Ensure tables are washed and disinfected prior to serving meals. At time of inspection room 3 did not wash the table prior to lunch. Retrain staff on proper cleaning procedure and document training.	Delete
47	9/15/2015	5/23/2016	In room 1 repair broken draw.	Delete

Note: If number is checked, see attachment page(s) for clarification.

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
47	9/15/2015	10/20/2015	In room 2 replace burnt out light bulbs.	Delete
47	9/15/2015	10/20/2015	In room 3 replace burnt out light bulbs.	Delete
47	9/15/2015	1/5/2016	In room 3 replace torn sleeping mats.	Delete
47	9/15/2015	10/20/2015	Maintain building structure to prevent infestation. At time of inspection ants were observed in room 3.	Delete
49	9/15/2015	10/20/2015	In room 2 repair wall.	Delete
49	9/15/2015	7/15/2016	In room 3 repair/paint walls that are chipped.	Delete
49	9/15/2015	1/5/2016	In room 3 repair molding that is coming off the wall.	Delete
49	9/15/2015	1/5/2016	Repair the bathroom wall between rooms 2 & 3.	Delete
513	9/15/2015	1/5/2016	Recite: Remove cribs from room 3 as they are not being used, and are currently being used for storage.	Delete
47	10/20/2015	1/5/2016	Repair vent in bathroom between rooms 2 & 3.	Delete
35	11/25/2015	3/15/2016	RECITE: In rooms 1 and 4 children's hands were not washed prior to eating.	Delete
36	11/25/2015	3/15/2016	RECITE: In rooms 1 and 4 staff did not wash their hands prior to serving food.	Delete
2	11/25/2015	3/15/2016	In room 3 staff is unable to supervise the children in the room while they are changing a diaper. Provide a written plan of action for when there is one staff member in the room and a diaper needs to be changed in order to maintain supervision.	Delete
4	11/25/2015	1/5/2016	RECITE: In room 3 there were 5 children present with 1 staff member, 4 children were under 18 month, 2 staff members were required.	Delete
47	11/25/2015	1/5/2016	Through out the center ensure all surface are kept clean.	Delete
10	1/5/2016	4/15/2016	Ensure students are strapped into the seats in the infant room.	Delete
3	6/23/2016	7/15/2016	Recite: Ensure staff know how many children are in their care at all times.	Delete

Note: If number is checked, see attachment page(s) for clarification.

